

# ONTARIO-MICHIGAN BORDER TRANSPORTATION PARTNERSHIP

## MONTHLY PROGRESS REPORT #27

Period Ending May 31, 2004

### 1. Work Accomplished This Period (4 Weeks)

#### P/NF

- Comments received on draft P/NF Study Summary Report.
- Produced final P/NF Study Summary Report.

#### Air Quality

- Revised Preliminary Draft Air Quality Assessment Work Plan.
- Extended discussion period on the revised Air Quality Assessment Work Plan to allow continued discussions between US EPA and FHWA.
- This document is essentially "on hold" until the next stage.

#### OEA Terms of Reference

- Produced final document for submission to the Minister of the Environment.

#### Draft NEPA Purpose and Need Statement

- Ongoing discussions to refine the Purpose and Need Statement.
- Continued to work with MDOT staff to prepare a new Purpose and Need Statement.

#### Consultation

- Continued monitoring of project hotline including the preparation of daily reports and weekly overviews.
- Continued updating and management of public comment computer database and binder including track web site comment forms and response letters.

#### Communications

- Ongoing review of weekly coverage report.
- Published Government Notice in study area papers announcing submission of Final TOR to MOE.
- Finalized Question and Answer document and Public Information Open House Media Wrap-Up Report.

## Service Deliverables / Project Management

- Coordination of Project Team activities and internal progress teleconferences continued.
- Preparation of monthly Progress Reports and Invoicing.
- Attended and participated in Partnership Steering Committee meeting held May 12 in Romulus, Michigan.

## 2.

## Work Proposed for Next Period

### P/NF Summary Report

- Prepare French translation of P/NF Study Summary Report for posting on web site (along with translation of key web pages).

### Air Quality

- US EPA has requested additional review time to hold further discussions with FHWA and MDEQ.
- Continue to consult with Air Quality Task Force members, especially EPA and FHWA regarding the content of the Draft Air Quality Assessment Work Plan.
- Teleconference with Air Quality Task Force, if required (need will be determined based on comments received on draft document circulated mid-March).

### OEA Terms of Reference

- Final TOR with MOE – no action scheduled for next period.

### NEPA Purpose and Need

- Finalize Purpose and Need Statement.

### Consultation

- Continue to monitor project hotline.
- Continue to update and manage public comment computer database.
- Continue to update contact lists.
- Continue to prepare responses to web form submissions as received.

### Communications

- Ongoing monitoring for project related coverage.

### Additional Data Gathering

- The Partnership has agreed to have some additional secondary data collected on the Detroit River area to supplement that gathered under the P/NF Study. The Consultant Team will liaise with the Partnership Working Group as to the

nature and extent of the data collection required; expected to have the data compiled by August 2004.

## Service Deliverables / Project Management

- Progress reporting, updating of the Project Record and Issue Management as required.
- On-going coordination of the Consultant Project Team.

### 3. Areas of Concern/Actions Required

None at this time.

### 4. Schedule Status

The Final TOR was submitted to the Ontario Minister of the Environment on May 20, 2004.

In accordance with the March 1, 2004 amendment, the contract completion date has been extended through September 30, 2004. The Consultant Team will strive to complete any remaining work activities well in advance of that date.

### 5. Budget Status

A total of \$ 58,516.11 CDN was expended this billing period. Additional hours/ dollars have been expended, but invoices have not been received. The total budget invoiced to date is \$ 4,072,463.62 CDN, or 89% of the total budget. Please see **Table 2** for a breakdown of budget spent by project deliverable and interim deliverable.

A total of approximately 407 person hours were invoiced this billing period. To date, 90% of the total project person hours have been invoiced. Please see **Table 3** for a breakdown of hours by project deliverable and interim deliverable.

Overall, we expect to complete the project within the total budget. However, a reallocation of budget is required to address the most recent (March 1, 2004) amendment. Details of this reallocation will be included in the next progress report.

Please see **Table 4** for the project cumulative spending curve.

Table 4



**Cumulative Spending Curve**

CAN - US - ON - MI Transportation Partnership Planning / Need and Feasibility Study

